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REGULATIONS COMPILER

1 EDUCATION AND LABOR CABINET

2 Department of Workforce Development

3 Office of Vocational Rehabilitation

4 (Amended After Comments)

5 781 KAR 1:040. Provision of Vocational Rehabilitation Services~~[Assistive technology services]~~.

6 RELATES TO: KRS 151B.190, 29 U.S.C. 705(30), 723, 34 C.F.R. 361.5(c)(9), 361.42, 361.45,  
7 361.46, 361.48, 361.50, 361.53, 361.54

8 STATUTORY AUTHORITY: KRS 151B.185, 151B.195

9 NECESSITY, FUNCTION, AND CONFORMITY: KRS 151B.195 requires the Executive  
10 Director of the Office of Vocational Rehabilitation to promulgate administrative regulations  
11 governing the services, personnel, and administration of the State Vocational Rehabilitation  
12 Agency. This administrative regulation establishes the requirements for the provision of vocational  
13 rehabilitation services, including assistive technology and other goods and services necessary for  
14 individuals with disabilities to prepare for, secure, retain, advance in, or regain competitive  
15 integrated employment~~[in order to distribute limited funds more equitably over the entire~~  
16 ~~population of otherwise eligible individuals]~~.

17 Section 1. General Provisions.

18 (1) Services under this administrative regulation shall be provided to individuals for diagnostic  
19 and assessment services necessary to determine eligibility or priority for services, and to enable an  
20 individual to prepare for, secure, retain, advance in, or regain competitive integrated employment  
21 as permitted by 34 C.F.R. 361.42.

- 1 (2) Comparable services and benefits, including private insurance, Medicaid, Medicare, and other  
2 third-party payers, shall be used to the maximum extent allowable prior to the expenditure of office  
3 funds, unless the service is exempt under federal regulations or unless the use of the comparable  
4 service or benefit would result in unreasonable delay in the progress of the individual, consistent  
5 with 34 C.F.R. 361.53.
- 6 (3) Financial participation requirements shall apply in accordance with 781 KAR 1:020 when  
7 permitted under federal law.
- 8 (4) All services shall be provided consistent with the individual's informed choice and shall be  
9 aligned with the individual's strengths, resources, priorities, concerns, abilities, capabilities, and  
10 interests as required under 34 C.F.R. 361.46 and 361.52. Informed choice does not obligate the  
11 office to provide higher-cost or non-essential services, equipment, or options when a less costly  
12 alternative meets the disability-related vocational rehabilitation needs.
- 13 (5) All goods and services shall be purchased in accordance with the Kentucky Model Procurement  
14 Code and federal procurement standards.
- 15 (6) The office shall not purchase general household or personal items not directly related to  
16 disability-related vocational need unless the item is necessary for the individual to participate in a  
17 vocational rehabilitation service or to achieve an employment outcome.
- 18 (7) The office shall not impose fixed or arbitrary limits on the cost, type, or duration of services  
19 and shall allow for individualized exceptions consistent with 781 KAR 1:020.
- 20 (8) Service fees, rate schedules, and maximum allowable costs for services shall comply with 781  
21 KAR 1:020.
- 22 (9) The office shall comply with applicable cost principles set forth in 2 CFR Part 200 when  
23 making expenditures.

1 (10) Direct payments to individuals.

2 (a) The office may issue a direct payment to an individual when necessary for the individual to  
3 obtain, maintain, or advance in employment or to participate in a vocational rehabilitation  
4 service under an IPE, and when no qualified vendor is reasonably[e] available to provide or  
5 accept payment for the service.

6 (b) For purposes of this processing a direct payment under subsection (a), an individual may be  
7 required to register as a vendor solely to facilitate payment. Vendor registration under this  
8 subsection shall not classify the individual as a commercial vendor or service provider for any  
9 other purpose.

10 (c) Nothing in this subsection shall exempt the office from complying with state and federal  
11 procurement requirements.

12 [Definitions:

13 ~~(1) "Assistive technology specialist" means an individual who analyzes the needs of individuals~~  
14 ~~with disabilities, assists in the selection of the appropriate assistive technology, and trains the~~  
15 ~~eligible individual on how to properly use the specific equipment.~~

16 ~~(2) "Certified driver rehabilitation specialist" means a driver rehabilitation specialist who has~~  
17 ~~obtained certification to provide services from the Association for Driver Rehabilitation~~  
18 ~~Specialists.~~

19 ~~(3) "Driver evaluation" means a clinical and behind the wheel evaluation by a certified driver~~  
20 ~~rehabilitation specialist to identify an eligible individual's driver rehabilitation needs to allow that~~  
21 ~~person to drive independently.~~

22 ~~(4) "Driver rehabilitation specialist" means an individual who plans, develops, coordinates, and~~  
23 ~~implements driver rehabilitation services for individuals with disabilities.~~

- 1     ~~(5) "Driver training" means behind the wheel instruction required to teach an individual with a~~  
2     ~~disability to drive with or without vehicle modifications.~~
- 3     ~~(6) "Eligible individual" means an individual who has been determined by the office to meet the~~  
4     ~~basic conditions of eligibility for vocational assistive services as defined in 34 C.F.R. 361.42.~~
- 5     ~~(7) "Extended driver evaluation" means additional evaluation necessary in those cases in which~~  
6     ~~an individual's ability to drive cannot be determined after a driver evaluation.~~
- 7     ~~(8) "Family" means spouse, children, parents, grandparents, or siblings.~~
- 8     ~~(9) "Individualized plan for employment" means a written plan for a specific employment~~  
9     ~~outcome as required by 34 C.F.R. 361.46.~~
- 10    ~~(10) "Office" means the Office of Vocational Rehabilitation and its staff members who are~~  
11    ~~authorized under state law to perform the functions of the state regarding the state plan and its~~  
12    ~~supplement.~~
- 13    ~~(11) "Structural addition" means any improvement to real property that would increase the square~~  
14    ~~footage or footprint of the property.]~~

15    Section 2. Specialized Eligibility and Assessment Requirements.

16    (1) Terminal Illness Affecting Ability to Benefit.

17    (a) For individuals with medical conditions that may be terminal, eligibility and service decisions  
18    shall be based on documented functional limitations and the individual's ability to benefit from  
19    vocational rehabilitation services in terms of achieving an employment outcome, consistent with  
20    34 C.F.R. 361.42.

21    (b) The office may provide services when the individual's prognosis supports a reasonable  
22    expectation of achieving or maintaining competitive integrated employment for a sufficient period  
23    to prepare for, obtain, maintain, or advance from services.

1 (c) When the attending physician identifies a guarded prognosis, the office may require  
2 documentation regarding anticipated work capacity or work life expectancy to support eligibility  
3 or service decisions.

4 (d) When documentation indicates that the individual is unlikely to benefit from services due to  
5 imminent medical decline, the counselor shall consult with the Branch Manager prior to an  
6 eligibility determination or denial of services.

7 (2) Visual Impairments.

8 (a) Verification of a visual impairment shall be based on medical documentation from an  
9 ophthalmologist or optometrist that identifies the nature and extent of the visual condition and any  
10 resulting functional limitations relevant to vocational rehabilitation.

11 (b) When medical information is outdated or insufficient for eligibility or service planning, the  
12 office may require a current visual examination.

13 (c) When visual impairment co-occurs with hearing loss or when dual sensory loss is suspected,  
14 referral for audiological evaluation may be required to determine functional limitations and service  
15 needs.

16 (d) Individuals determined eligible for Social Security benefits based on statutory blindness shall  
17 be presumed eligible for vocational rehabilitation services consistent with 34 C.F.R. 361.42(a)(3).

18 (3) Rapidly Progressive Visual Conditions.

19 (a) A rapidly progressive visual disorder may be determined to constitute a disability prior to the  
20 onset of functional limitations when supported by medical documentation indicating that the  
21 condition:

22 1. Is progressive in nature;

23 2. Requires timely intervention; and

1 3. Is expected, if untreated, to result in functional limitations affecting employment.

2 (b) Eligibility and service planning for individuals with progressive visual conditions shall be  
3 based on documented functional limitations, anticipated vocational impact, and the individual's  
4 informed choice.

5 Section 3. Assistive Technology Services.

6 (1) Assistive technology services may be provided at any stage of the rehabilitation process when  
7 necessary to address disability-related functional limitations and enable participation in vocational  
8 rehabilitation services or achievement of the employment outcome identified in the individualized  
9 plan for employment (IPE).

10 (2) Assessment and Recommendation.

11 (a) Prior to authorization and purchase of any assistive technology device, an assessment shall be  
12 completed by the office.

13 (b) Recommendations shall identify the most cost-effective device or service necessary to meet  
14 disability-related vocational needs and shall be documented in the case record.

15 (3) Assistive technology may be purchased consistent with federal and state procurement  
16 requirements and any applicable fee schedules established under 781 KAR 1:020.

17 (4) Ownership and Recovery.

18 (a) Assistive technology that is recoverable shall remain the property of the office until reassigned  
19 or disposed.

20 (b) Non-recoverable assistive technology shall become the property of the individual upon delivery  
21 and is not subject to recovery. Ownership status shall be communicated to the individual in writing  
22 at the time of delivery.

23 Section 4. Hearing Assistive Technology.

1 (1) Hearing aids and assistive listening or alerting devices shall be considered assistive technology  
2 devices for purposes of this administrative regulation.

3 (2) Prior to purchase authorization, an audiological evaluation and hearing assistive technology  
4 assessment shall be completed by a licensed audiologist or other qualified professional  
5 communication specialist consistent with current professional standards.

6 (3) Recommendations for hearing aids or related technology shall identify the device type and  
7 features required to address vocationally relevant communication needs and shall be consistent  
8 with the most cost-effective device that meets those needs.

9 (4) Cochlear implants (CI) and bone-anchored hearing systems (BAHS) shall be considered  
10 medical restoration services subject to the requirements of Section 7 of this administrative  
11 regulation.

12 Section 5. Services for Individuals Who Are Deaf, Hard of Hearing, or Deafblind.

13 (1) For individuals who are deaf, hard of hearing, or late-deafened, the office shall obtain:

14 (a) A comprehensive audiological evaluation; and

15 (b) A communication assessment addressing functional communication needs relevant to home,  
16 training, community, and employment settings.

17 (2) When an individual has a diagnosis or indication of dual sensory loss, the office shall obtain a  
18 visual examination by a licensed optometrist or a physician skilled in diseases of the eye.

19 (3) When visual pathology or restricted visual fields are identified, referral to an ophthalmologist  
20 shall be made.

21 (4) Hearing Assistive Technology and Medical Referral.

22 (a) Hearing aids and other assistive listening devices shall be authorized in accordance with  
23 Section 4 of this administrative regulation.

1 (b) A recommendation for hearing aids shall be made by a qualified audiologist or other licensed  
2 professional authorized under state law to perform hearing aid evaluations.

3 (c) Individuals presenting symptoms of ear pathology or conductive hearing loss shall be referred  
4 to a physician skilled in diseases of the ear.

5 (5) Coordination of Services.

6 (a) Interpreter and communication access services shall be provided in accordance with Section  
7 14 of this administrative regulation.

8 (b) Assistive technology, rehabilitation technology, or environmental communication supports  
9 shall be considered when required to enable the individual to participate in assessments, training,  
10 or employment.

11 (c) The office shall collaborate with educational programs, community agencies, and employers to  
12 identify appropriate communication supports needed for participation in vocational rehabilitation  
13 services or for successful performance of job functions.

14 Section 6. Wheelchairs and Mobility Devices.

15 (1) Wheelchairs, scooters, seating systems, and other wheeled mobility devices may be provided  
16 as assistive technology services when necessary for an individual to participate in vocational  
17 rehabilitation services or to prepare for, obtain, maintain, or advance in competitive integrated  
18 employment.

19 (2) Wheelchair services may be provided only to individuals who:

20 (a) Have been accepted for services by the office in accordance with 781 KAR 1:020;

21 (b) the need for wheeled mobility is identified on the IPE; and

22 (c) wheeled mobility is necessary for the individual to access home, community, training,  
23 transportation, or work settings related to the employment outcome.

- 1 (3) An assistive technology specialist employed or contracted by the office shall participate in all  
2 wheelchair and mobility device assessments, recommendations, and purchasing decisions  
3 authorized under this Section.
- 4 (4) Wheelchair and mobility device services shall be based on an assessment conducted by an  
5 assistive technology specialist or other qualified provider that considers:
- 6 (a) The individual's functional limitations and seating and positioning needs;  
7 (b) The tasks the individual must perform in home, training, community, and employment settings;  
8 and
- 9 (c) The environments in which the wheelchair will be used, including access to and within the  
10 home, workplace, and vehicle.
- 11 (5) When a wheelchair or mobility device will be used in conjunction with adapted transportation  
12 or a vehicle modification, the Driver Rehabilitation Technology Program shall be consulted prior  
13 to authorization. The office shall not authorize a device that is incompatible with the individual's  
14 current or planned transportation unless an alternative transportation plan is approved.
- 15 (6) The office may authorize wheelchair components, seating systems, accessories, or features not  
16 covered by comparable services and benefits when documented by the assistive technology  
17 specialist as necessary to meet disability-related vocational needs.
- 18 (7) The office shall not reimburse for any wheelchair, mobility device, or related component  
19 purchased or delivered prior to authorization unless approved through the exception process  
20 described in 781 KAR 1:020.
- 21 (8) Ownership and recovery of wheelchair equipment shall be governed by Section 3(4) of this  
22 administrative regulation.

1 (9) The office may consider typical life expectancies of wheelchair bases and components when  
2 determining eligibility for replacement, however, replacement decisions shall be based on  
3 vocational necessity, documentation of the equipment's condition, and the individual's functional  
4 or medical status. Typical life expectancies shall not serve as hard caps; individual need governs.

5 (10) The individual shall be responsible for routine maintenance, upkeep, and replacement of  
6 consumable items, including but not limited to tires, batteries, cushions, and brakes, unless an  
7 exception is approved in accordance with 781 KAR 1:020.

8 (11) The office may authorize repairs when necessary for the individual to participate in vocational  
9 rehabilitation services or to maintain competitive integrated employment.

10 (12) The office shall not authorize repairs necessitated primarily by misuse, abuse, neglect, or lack  
11 of reasonable maintenance unless approved through the exception process in 781 KAR 1:020.

12 Section 7. Physical and Mental Restoration Services.

13 (1) Physical and mental restoration services may be provided when necessary to correct,  
14 substantially modify, or stabilize a physical or mental condition that constitutes a substantial  
15 impediment to employment, and when required for the individual to prepare for, obtain, maintain,  
16 or advance in competitive integrated employment.

17 (2) Allowable physical and mental restoration services may include diagnostic and treatment  
18 services, prosthetic and orthotic devices, medication management, mental health services, and  
19 other restoration services permitted under 34 C.F.R. 361.5, when vocationally necessary.

20 (3) Physical and mental restoration services shall be authorized only when:

21 (a) The condition is stable, slowly progressive, or expected to improve with treatment in a manner  
22 relevant to the employment outcome;

1 (b) Services are prescribed, provided, and supervised by licensed or otherwise qualified medical  
2 or mental health professionals; and

3 (c) The service is documented as vocationally necessary for the specific employment outcome  
4 identified in the IPE.

5 (4) Limitations. The office shall not authorize:

6 (a) Elective or cosmetic medical or surgical procedures, unless medical documentation  
7 demonstrates the procedure is necessary for the individual to achieve or maintain the employment  
8 outcome;

9 (b) Medical or surgical procedures, implants, transplants, or devices that are not approved by the  
10 United States Food and Drug Administration (FDA) for the intended use; or

11 (c) Procedures, equipment, or treatments that lack evidence of effectiveness in improving  
12 functional capacities related to the individual's vocational needs.

13 (5) Out-of-State Services.

14 (a) Out-of-state physical or mental restoration services may be authorized only when:

15 1. The provider is in a geographic area that is routinely used and reasonably accessible for  
16 the individual;

17 2. The out-of-state service is more economical to the office; or

18 3. The procedure, mode of treatment, or qualified provider is not reasonably available in  
19 the Commonwealth.

20 (b) The maximum amount authorized for out-of-state services shall be governed by the rates  
21 established by the vocational rehabilitation program in the state where the services are provided,  
22 unless approved under the exception process in 781 KAR 1:020.

23 Section 8. Chiropractic Services.

1 (1) Chiropractic services may be provided when necessary to address a neuromusculoskeletal  
2 condition that constitutes a substantial impediment to employment and when treatment is expected  
3 to improve functional limitations that are vocationally relevant.

4 (a) Chiropractic services shall be time-limited and oriented toward achieving specific, vocationally  
5 relevant functional goals.

6 (b) Long-term maintenance, wellness, or preventive care that is not directly necessary for the  
7 employment outcome shall not be funded.

8 (2) Chiropractic services may be authorized only when:

9 (a) The need is identified in medical or chiropractic documentation and linked to the IPE; and

10 (b) The provider is licensed in the jurisdiction where services are delivered.

11 Section 9. Convalescent Care.

12 (1) Convalescent care may be provided as a physical restoration service when medically necessary  
13 to support short-term recovery following surgery, illness, or treatment, and when required for the  
14 individual to prepare for, obtain, maintain, or advance in competitive integrated employment.

15 (2) Conditions for Provision. Convalescent care may be authorized only when:

16 (a) Recommended by the attending physician;

17 (b) Provided in a facility appropriately licensed in the jurisdiction; and

18 (c) The service is time-limited and necessary for recuperation directly related to achieving the  
19 employment outcome identified in the IPE.

20 (3) Convalescent care may be approved when one (1) or more of the following conditions are  
21 documented:

22 (a) The individual's home environment is not conducive to safe or adequate recuperation; or

1 (b) Use of a convalescent facility will reduce the cost of hospitalization, private duty care, or  
2 alternative forms of recovery support.

3 (4) Limitations.

4 (a) Convalescent care shall be short-term and shall not be authorized as long-term custodial care  
5 or maintenance care.

6 (b) Convalescent care shall not be authorized for conditions unrelated to the individual's disability-  
7 related vocational rehabilitation needs.

8 (c) The level of care shall not exceed that which is medically necessary for recuperation and return  
9 to vocational rehabilitation services or employment.

10 Section 10. Mental Restoration.

11 (1) Mental restoration services may be provided when necessary to correct, improve, or stabilize  
12 a mental or behavioral health condition that constitutes a substantial impediment to employment  
13 and when required for the individual to prepare for, obtain, maintain, or advance in competitive  
14 integrated employment or to participate in vocational rehabilitation services.

15 (2) Mental restoration services may be authorized only when:

16 (a) The services are directly related to the disability and vocational rehabilitation needs identified  
17 in the IPE or trial work plan;

18 (b) Services are prescribed, recommended, or supported by a qualified mental health professional;  
19 and

20 (c) The service provider meets the credentialing requirements established in subsection (5) of this  
21 Section.

1 (3) Mental restoration services shall be time-limited and oriented toward enabling the individual  
2 to participate in vocational rehabilitation services or to achieve or maintain the employment  
3 outcome.

4 (4) Long-term maintenance therapy, including ongoing counseling or medication management not  
5 directly tied to the vocational rehabilitation plan, shall not be authorized except when an exception  
6 pursuant to 781 KAR 1:020 is approved.

7 (5) Provider Qualifications: Mental restoration services shall be provided only by licensed  
8 psychiatrists and psychologists; licensed clinical social workers; certified psychologists with  
9 autonomous functioning; licensed psychological practitioner; licensed marriage and family  
10 therapists; licensed professional clinical counselors; or advanced practice registered nurses  
11 certified in psychiatric or mental health nursing. Mental restoration services may also be provided  
12 by associate-level licensed mental health professionals practicing under required state supervision.

13 (6) Psychosocial rehabilitation programs, including partial hospitalization, shall not be funded  
14 unless necessary for short-term stabilization essential to participating in vocational rehabilitation  
15 services and shall require prior approval by the office.

16 Section 11. Conditions Requiring Specialized Assessment.

17 (1) For individuals whose primary or secondary disabilities include learning disorders, morbid  
18 obesity, or addiction, the office may authorize assessment or restoration services only when  
19 necessary for participation in vocational rehabilitation services or to achieve the employment  
20 outcome identified in the IPE.

21 (2) Learning Disorders.

22 (a) Assessment or documentation of a learning disorder may be used to determine functional  
23 limitations relevant to the vocational goal.

1 (b) Existing educational documentation, including psychoeducational evaluations, individualized  
2 education programs, or other school-based assessments, may be accepted when sufficient to  
3 identify disability-related functional limitations.

4 (c) Additional diagnostic evaluations shall be authorized only when necessary to determine  
5 vocational rehabilitation needs.

6 (d) Services for individuals with learning disorders shall be limited to vocationally necessary  
7 interventions, including assistive technology, disability-related tutoring, or other restoration  
8 services permitted under Section 7.

9 (3) Morbid Obesity.

10 (a) Morbid obesity may be considered a disabling condition when it results in functional limitations  
11 that constitute a substantial impediment to employment.

12 (b) Eligibility and service decisions shall be based on current, documented functional limitations  
13 and not solely on weight, body-mass index, or medical diagnosis.

14 (c) Physical restoration services may be provided only when necessary to address disability-related  
15 functional limitations affecting participation in vocational rehabilitation services or achievement  
16 of the employment outcome.

17 (d) Services shall not include elective weight-loss procedures unless medically necessary to  
18 achieve or maintain the employment outcome and consistent with Section 7 of this administrative  
19 regulation.

20 (4) Addiction.

21 (a) Addiction may constitute a substantial impediment to employment when associated functional  
22 limitations affect the individual's ability to prepare for, obtain, maintain, or advance in competitive  
23 integrated employment.

1 (b) Mental health or addiction treatment services may be authorized as mental restoration services  
2 only when necessary for the employment outcome and when provided by licensed professionals  
3 meeting Section 7 requirements.

4 (c) The office may require documentation from a treatment or recovery provider sufficient to  
5 demonstrate that the individual can participate safely and effectively in training, job placement, or  
6 employment support.

7 (d) Participation in treatment or recovery programs may be required when necessary for the  
8 individual to benefit from vocational rehabilitation services, and any such requirement shall be  
9 documented in the case record.

10 (e) The office may suspend or amend services when the individual is unable to participate in  
11 vocational rehabilitation services due to relapse or instability, consistent with informed choice and  
12 case documentation requirements.

13 Section 12. Nursing Services.

14 (1) Nursing services, including private duty nursing home health aide services, or similar supports,  
15 may be provided as a physical restoration service when medically necessary to enable the  
16 individual to participate in vocational rehabilitation services or to prepare for, obtain, maintain, or  
17 advance in competitive integrated employment.

18 (2) Nursing services shall be authorized only when:

19 (a) A written recommendation is provided by the attending physician or other licensed medical  
20 provider;

21 (b) Services are time-limited and necessary to support recovery or stabilization related to the  
22 employment outcome identified in the IPE; and

1 (c) Services are delivered by nursing personnel or aides who are appropriately licensed or  
2 credentialed in the jurisdiction where services are provided.

3 (3) Limitations.

4 (a) Nursing services shall be short-term in nature and shall not be authorized as long-term custodial  
5 maintenance, or attendant care.

6 (b) When nursing or attendant care is expected to extend beyond a short-term recuperative period,  
7 the service shall be considered under convalescent care in Section 9 of this administrative  
8 regulation or referral to appropriate community or public programs.

9 (c) Nursing services shall not be provided for conditions that are unrelated to the individual's  
10 disability-related vocational rehabilitation needs.

11 (4) Nursing services may be authorized in combination with other physical or mental restoration  
12 services, maintenance, or transportation when necessary to support participation in vocational  
13 rehabilitation services.

14 Section 13. Acute or Emergency Medical Conditions.

15 (1) Acute or emergency medical condition services may be provided when necessary to prevent an  
16 immediate or direct risk to the achievement of the employment outcome identified in the IPE, and  
17 only when the individual is already receiving vocational rehabilitation services at the time of onset  
18 of the condition.

19 (2) For purposes of this administrative regulation, an acute or emergency medical condition means  
20 an accident, illness, or health event with sudden onset and relatively short duration that requires  
21 urgent attention and that, if left untreated, would pose a serious hazard to the individual's ability  
22 to prepare for, obtain, maintain, or advance in competitive integrated employment.

1 (3) Acute or emergency medical treatment may be authorized only when all the following  
2 conditions are met:

3 (a) The individual was determined eligible for vocational rehabilitation services and had an  
4 approved IPE prior to the onset of the acute condition;

5 (b) The untreated condition would constitute a direct hazard to the individual's ability to achieve,  
6 maintain, or regain the employment outcome identified in the IPE; and

7 (c) The service is prescribed, provided, or supervised by a licensed medical professional  
8 appropriate to the condition.

9 (4) Acute or emergency medical services authorized under this Section are intended to be short-  
10 term and shall not exceed sixty (60) consecutive days for any single accident, illness, or episode,  
11 including necessary follow-up examinations or treatment, postoperative care, and any medically  
12 required intensive care during the acute period consistent with 781 KAR 1:020.

13 (5) Services under this Section shall not be provided when:

14 (a) The condition is chronic, stable, or requires ongoing medical management unrelated to the  
15 vocational objective;

16 (b) The service constitutes general health care or long-term maintenance; or

17 (c) The condition does not present a demonstrable risk to the employment outcome.

18 Section 14. Interpreter and Communication Access Services.

19 (1) Interpreter and communication access services may be provided to an eligible individual when  
20 necessary to ensure effective communication between the office and an individual, or to enable  
21 participation in vocational rehabilitation services or activities required to prepare for, obtain,  
22 maintain, or advance in competitive integrated employment.

1 (2) Interpreter and communication access services shall be delivered by providers who possess the  
2 certification, licensure, or credentialing appropriate to the assignment and the individual's  
3 communication needs.

4 (3) The office shall provide the individual with information necessary to make an informed choice  
5 regarding interpreter qualifications, style, skill level, and certification appropriate to the  
6 assignment and communication preference of the individual.

7 (4) Interpreters and communication access providers shall comply with applicable professional  
8 codes of ethics, including requirements related to confidentiality and impartiality.

9 Section 15. Transportation Services.

10 (1) Transportation services may be provided to an individual when necessary for the individual to  
11 participate in a vocational rehabilitation service and shall not be provided as the sole service on  
12 the IPE.

13 (2) Transportation shall be the most reasonable and cost-effective option available that meets the  
14 individual's disability-related vocational needs.

15 (3) Transportation shall be time-limited and restricted to the period in which the individual is  
16 actively participating in the related vocational rehabilitation service, training, or activity.

17 (4) The office does not reimburse for travel when the individual uses a personal vehicle owned by  
18 someone else unless required for vocational reasons.

19 Section 16[2]. Driver Rehabilitation Technology Services.

20 (1) Driver rehabilitation technology services may be provided if[:

21 (a) ~~P~~personal transportation is required to meet the job goals specified on the IPE or is necessary  
22 to participate in other services required to achieve the employment objective identified on the  
23 IPE[~~individualized plan for employment;~~

1 (b) ~~The individual meets the economic need qualifications established in 781 KAR 1:030; and~~  
2 (c) ~~The individual is within a category that is presently being served in the Order of Selection as~~  
3 ~~established in 781 KAR 1:030].~~

4 (2) Driver training and extended driver evaluation may be provided if:

5 (a) The services are recommended by a qualified ~~medical or rehabilitation professional, which~~  
6 ~~may include a~~ physician~~], an occupational therapist with driver rehabilitation training, a~~  
7 ~~certified driver rehabilitation specialist, or another provider who meets applicable state~~  
8 ~~licensure or certification requirements for driver rehabilitation services]~~;

9 (b) If vehicle modification is required, the [applicant or eligible] individual meets the criteria for  
10 vehicle modification, as established in Section 18[3] of this administrative regulation;

11 (c) The [applicant or eligible] individual agrees to obtain additional practice as recommended by a  
12 certified driver rehabilitation specialist; [and]

13 (d) The [applicant or eligible] individual owns or has access to an appropriate vehicle both during  
14 and upon completion of driver's training;[:]

15 (e) The individual possesses, at a minimum, a valid driver's permit before any referral for driver  
16 evaluation is provided; and

17 (f) A ~~qualified medical or rehabilitation professional, which may include a physician, an~~  
18 ~~occupational therapist with driver rehabilitation training, a~~ certified driver rehabilitation  
19 ~~specialist], or another provider who meets applicable state licensure or certification~~  
20 ~~requirements for driver rehabilitation services,]~~ has completed a driver evaluation and  
21 identified the type and amount of driver training and any needed adaptive driving equipment or  
22 vehicle modification.

1 (3) Driver rehabilitation technology services may be provided to an [~~applicant or~~  
2 ~~eligible~~]individual who does not meet the requirements of subsection (2) of this section if the  
3 office~~[the Director of Field Services or designee]~~ determines:

4 (a) That documentation exists that failure to provide the services will preclude the successful  
5 completion of the individualized plan for employment; or

6 (b) The provision of the service would result in a substantial cost savings to the office.

7 (4) Driver rehabilitation technology services shall not include general driver education or permit-  
8 preparation courses that are not directly related to the individual's disability and vocational  
9 rehabilitation needs.

10 (5) Transport evaluations may be provided when an individual will not drive but requires  
11 evaluation of safe entry to, exit from, or transport in a private vehicle to participate in vocational  
12 rehabilitation services or to obtain or maintain competitive integrated employment.

13 (6) Services requiring access to a vehicle for evaluation or training may be authorized only when  
14 the office determines that the vehicle to be used is safe and appropriate for the recommended  
15 evaluation, training, or adaptive equipment.

16 (7) The office shall not purchase, lease or otherwise provide a motor vehicle for any individual.  
17 Vehicle purchase is not an allowable rehabilitation service and shall not be authorized as assistive  
18 technology, transportation, or as any other good or service under this administrative regulation.  
19 For purposes of this section, the term vehicle does not include wheelchairs, scooters, or any other  
20 mobility devices used as personal medical equipment under Section 6.  
21 Section 17. Bioptic Driving Services.

- 1 (1) Bioptic driving services may be provided when independent transportation is vocationally  
2 necessary, the individual meets the visual and statutory requirements of KRS 186.576 to 186.579,  
3 and bioptic driving is identified as part of the employment strategy in the IPE.
- 4 (2) Bioptic driver rehabilitation services may include, as appropriate:
- 5 (a) Instruction in the use of the bioptic telescopic device;  
6 (b) Preparatory or pre-driver training consistent with statutory and regulatory requirements;  
7 (c) Behind-the-wheel driver rehabilitation training provided by a certified driver rehabilitation  
8 specialist or a qualified employee of the office; and  
9 (d) On-road evaluation to determine readiness for driving skills testing and licensing.
- 10 (3) The office shall review annual comprehensive visual examination reports for licensed bioptic  
11 drivers as required by KRS 186.579(3)(b). If the report indicates instability or deterioration of  
12 visual function, the office may:
- 13 (a) Require additional visual assessment; and.  
14 (b) Notify the Kentucky Transportation Cabinet Medical Review Board if the individual no longer  
15 meets statutory visual requirements.
- 16 (4) When a qualified vision specialist recommends removal of a daytime-only driving restriction,  
17 the office shall:
- 18 (a) Arrange the nighttime driving evaluation required by KRS 186.579(3)(b);  
19 (b) Coordinate scheduling of any required nighttime road test with the Kentucky State Police; and  
20 (c) Transmit evaluation results to the Kentucky Transportation Cabinet for licensing determination.
- 21 (5) The office may authorize bioptic driving services through programs that meet applicable state  
22 licensure or certification requirements. Individuals may also obtain bioptic services at their own  
23 expense, provided all statutory licensing requirements are met.

1 Section 18[3]. Vehicle Modification Services.

2 (1) Modification of a private vehicle shall be authorized if the [~~eligible~~]individual:

3 (a) Completes a driver evaluation and vehicle modification assessment by an

4 assistive[rehabilitation] technology specialist; and

5 (b) Obtains a vehicle modification prescription from a certified driver rehabilitation specialist.

6 (2) Modification of a private vehicle shall be provided on the most cost-effective vehicle necessary

7 for the individual's personal transportation for employment, using the most cost-effective means

8 of modification as documented in the rehabilitation technology assessment.

9 (3) Recoverable, nonpermanent modifications shall be provided for private vehicles if available

10 and cost-effective. Permanent modifications shall be considered only when recoverable options

11 cannot meet the individual's disability-related vocational needs.

12 (4) A vehicle modification shall not be performed on a vehicle other than that recommended by

13 the office or qualified vendor[~~a certified driver rehabilitation specialist~~], unless:

14 (a) The vehicle can be modified to meet the individual's needs; and

15 (b) The individual assumes all costs associated with the modification of the vehicle in excess of

16 the cost of modification of the recommended vehicle.

17 (5) Before a non-recoverable, permanent vehicle modification will be approved, an [~~eligible~~]

18 individual shall obtain a valid Kentucky operator's license or, for nondriver passenger

19 modification, documentation demonstrating vocational necessity for safe transportation.

20 (6) A non-recoverable, permanent vehicle modification costing in excess of \$5,000 shall not be

21 delivered to the [~~eligible~~]individual unless the [~~eligible~~]individual provides proof of insurance for

22 the replacement cost of the vehicle and vehicle modifications.

- 1 (7) A vehicle modification costing in excess of \$10,000 shall not be provided unless the  
2 [eligible]individual:
- 3 (a) Has a vocational objective of competitive integrated employment;
  - 4 (b) Is employed, actively seeking work, or has a reasonable expectation of beginning work within  
5 six (6) months; and
  - 6 (c) The office[~~Director of Field Services or designee~~] determines that the modification has a direct  
7 relationship to the employment objective and that failure to provide the modification would  
8 prevent the successful achievement of the employment objective or would result in a significant  
9 cost savings to the office.
- 10 (8) Vehicle modifications in excess of \$10,000 shall not be provided on a used vehicle unless:
- 11 (a) The vehicle is no more than two (2) years old;
  - 12 (b) The odometer on the vehicle reads no more than 50,000 miles; and
  - 13 (c) An assistive technology specialist inspects the vehicle and determines that it is appropriate for  
14 the required modification.
- 15 (9) Vehicle modifications shall not be performed on a leased vehicle unless:
- 16 (a) An assistive technology specialist inspects the vehicle and determines that it is appropriate for  
17 the required modification;
  - 18 (b) Written permission for the specific modification is obtained from the leasing company; and
  - 19 (c) Recoverable, nonpermanent equipment is used.
- 20 (10) The [eligible]individual shall be solely responsible for providing maintenance, repair, and  
21 upkeep to the modifications as established in any relevant warranties.
- 22 (11) The [eligible]individual shall pay for any maintenance, service, and repairs for modifications  
23 not under warranty except as provided in Sections 19 and 20[~~4(2)~~] of this administrative regulation.

**(12) Vehicle modification services may be provided when appropriate to support the individual's transportation needs related to employment, including when the vehicle is only used to transport the individual or the individual's disability related equipment.**

Section 19[4]. Upgrade and Repair of Vehicle Modifications.

(1) An upgrade to a vehicle modification shall not be provided unless:

(a) The upgrade is required due to a medically documented change in status or function that necessitates a change in driving equipment or vehicle chassis;

(b) The [eligible]individual is employed in a competitive integrated employment setting; and

(c) The [eligible]individual completes a driver evaluation or non-recoverable, permanent vehicle modification assessment[~~as established in the Kentucky Office of Vocational Rehabilitation Policies and Procedures Manual, incorporated by reference in 781 KAR 1:010~~].

(2) If the vehicle upgrade involves the purchase of a driving system, the vehicle shall be inspected by the office[~~an assistive technology specialist~~] and found:

(a) To be appropriate for the proposed modification; and

(b) To meet all manufacturer requirements for the proposed driving system.

(3) A repair to a vehicle modification shall be provided if:

(a) The [eligible]individual is currently competitively employed in an integrated setting, as defined in 34 C.F.R. 361.5(c)(9);

(b) The repair is not required as a result of the [eligible]individual's negligence, misuse, abuse of the equipment, or failure to provide proper maintenance of the equipment;

(c) The [eligible]individual provides the office with maintenance records for the vehicle and vehicle modifications;

(d) The office[~~An assistive technology specialist~~]:

- 1 1. Inspects the maintenance records of the vehicle and vehicle modifications;
- 2 2. Determines that the maintenance has met manufacturer requirements;
- 3 3. Inspects the vehicle and modifications; ~~[and]~~
- 4 4. Determines that is reasonable to repair the modification; and
- 5 5. Determines that the vehicle will be safe to operate once repaired; and

6 (e) The ~~[eligible]~~individual completes a driver evaluation by a certified driver rehabilitation  
 7 specialist and obtains a non-recoverable, permanent vehicle modification prescription from the  
 8 specialist, if requested by the office~~[as established in the Kentucky Office of Vocational  
 9 Rehabilitation Policies and Procedures Manual, incorporated by reference in 781 KAR 1:010].~~

10 (4) An upgrade or repair to a vehicle modification costing in excess of \$10,000 shall not be  
 11 provided unless the office~~[Director of Field Services or designee]~~ determines that failure to provide  
 12 the update or repair would prevent the successful maintenance of competitive integrated  
 13 employment or would result in a significant cost savings to the office.

14 (5) An upgrade or repair may be provided to an ~~[eligible]~~individual who does not meet the  
 15 requirements of this section if the office~~[Director of Field Services or designee]~~ determines:

- 16 (a) That documentation exists that failure to provide the services will preclude the successful  
 17 achievement or maintenance of competitive integrated employment under~~[completion of]~~ the  
 18 individualized plan for employment; or
- 19 (b) The provision of the service would result in a substantial cost savings to the office.

20 Section 20[5]. Repeat Vehicle Modifications.

21 (1) Except as provided in this section, or as approved under the exception process in 781 KAR  
 22 1:020, the office shall not provide more than one (1) vehicle modification per ~~[eligible]~~individual.

23 (2) The office shall provide a repeat vehicle modification if:

- 1 (a) The ~~eligible~~ individual is currently working in a competitive integrated employment setting,  
2 as defined in 34 C.F.R. 361.5(c)(9);
- 3 (b) The ~~eligible~~ individual has a five (5) year work history since the last modification and has  
4 been working consistently for a minimum of two (2) years;
- 5 (c) The previously modified vehicle has at least 105,000 additional miles on it since the last  
6 modification;
- 7 (d) An assistive technology specialist inspects the vehicle and modifications and recommends  
8 replacement of the vehicle or modifications;
- 9 (e) The ~~eligible~~ individual provides the office with a maintenance record for the vehicle and  
10 modifications that demonstrates that the maintenance has been provided according to manufacturer  
11 requirements;
- 12 (f) The ~~eligible~~ individual completes a driver evaluation by a certified technology specialist and  
13 obtains a vehicle modification prescription from the specialist; and
- 14 (g) The ~~office~~ ~~Director of Field Services or designee~~ determines that failure to provide the repeat  
15 modification will prevent successful maintenance of competitive integrated employment or would  
16 result in a significant cost savings for the office.

17 Section 21[6]. Property Modification.

18 (1) Permanent, nonrecoverable modification to a private home, business, or property may be  
19 provided if:

20 (a) ~~The office~~ ~~A qualified rehabilitation counselor~~ determines the property modification ~~is it~~ is  
21 essential to achieve the employment objective of the ~~eligible~~ individual;

22 (b) ~~The eligible individual meets economic needs qualifications established in 781 KAR 1:030~~  
23 ~~for services~~;

- 1 (e) ~~The office~~[A ~~qualified rehabilitation counselor~~] determines that failure to provide the  
2 modification will preclude the successful achievement of the employment goal;
- 3 (c)~~(d)~~ A property modification assessment identifying the most effective and lowest-cost  
4 modification that will meet the individual's disability-related needs is completed by the office[an  
5 ~~assistive technology specialist~~];
- 6 (d)~~(e)~~ The [eligible]individual or family member owns the property to be modified and is current  
7 on any mortgage payments, and has owned the property for at least two (2) years unless an  
8 exception is approved under subsection (4) of this section; and
- 9 (e)~~(f)~~ The [eligible]individual has not received permanent, nonrecoverable modifications to a  
10 home from the office in the past.~~]; and~~
- 11 (g) ~~The eligible individual is within a category that is presently being served in the order of~~  
12 ~~selection as established in 781 KAR 1:030.]~~
- 13 (2) Property modifications in excess of \$30,000 or twenty (20) percent of the Property Value  
14 Administrator (PVA) assessment value of the home or property, whichever is less, shall not be  
15 provided.
- 16 (3) Property modifications shall be limited to the most cost effective means of safely addressing  
17 the disability needs of the [eligible]individual as required for employment and shall:
- 18 (a) Be recoverable, nonpermanent modifications~~[, if possible]~~;
- 19 (b) Be cost effective;
- 20 (c) Provide access to one (1) entrance to and exit from the home, business, or property;
- 21 (d) Provide access to entrance to and exit from one (1) bathroom area and use of the facilities in  
22 that bathroom;
- 23 (e) Provide access to entrance to and exit from one (1) bedroom area; and

1 (f) Allow access to corridors necessary to access the bathroom and entrance and exit area of the  
2 property.

3 (4) A property modification shall not be provided when a qualified contractor determines that the  
4 existing structure cannot safely support the modification without structural reinforcement,  
5 reconstruction, or other improvements prohibited under subsection (5) or requiring upgrades to  
6 underlying systems or structures as described in subsection (6).

7 (5)[(4)] Property modifications shall not be provided to homes or properties purchased within the  
8 last two (2) years unless there is medical documentation to support a finding that there has been a  
9 significant change in status or function of the [eligible] individual that has occurred since the initial  
10 purchase of the property, and that finding could not have been anticipated when the home or  
11 property was purchased.

12 (6)[(5)] Property modifications shall not include structural additions to existing properties or the  
13 purchase of new property. Structural additions include any improvement that increases the  
14 footprint or square footage of the structure.

15 (7)[(6)] The office shall not restore modified property to its original condition or upgrade areas of  
16 the property not affected by the modification into compliance with current local building codes.

17 (8) All work funded by the office shall comply with applicable building codes, but the property  
18 owner shall be responsible for upgrades required to bring underlying structures or systems into  
19 compliance before a modification is undertaken.

20 (9)[(7)]

21 (a) A request from the individual to make changes or additions to the recommendation of the  
22 office[assistive technology specialist] shall be approved in writing by the office[specialist] prior

1 to being implemented in order to ensure that the modification does not affect the accessibility of  
2 the project; and

3 (b) The cost of all changes or additions shall be assumed by the [eligible] individual.

4 ~~(10)~~~~(8)~~ The [eligible] individual shall provide maintenance, repair, and upkeep to the  
5 modifications as required for relevant warranties.

6 ~~(11)~~~~(9)~~ The [eligible] individual shall be solely responsible for maintenance, service, and repairs  
7 for modifications not under warranty.

8 ~~(12)~~~~(10)~~ Property modifications may~~shall~~ be provided to an [eligible] individual that does not  
9 meet all the requirements of this section if the office~~Director of Field Services or designee~~  
10 determines that failure to provide the modification would prevent the successful achievement of  
11 the vocational objective or would result in a significant cost savings to the office. Exceptions shall  
12 ~~not~~ be granted consistent with 781 KAR 1:020 for modifications requiring structural  
13 ~~reinforcement, additions, or upgrades to underlying structures or systems prohibited under~~  
14 ~~subsections (5) or (6).~~

15 Section 22. Community Rehabilitation Program (“CRP”) and Supported Employment Services.

16 (1) The office may purchase community rehabilitation services from a community rehabilitation  
17 program when such services are necessary for an individual to prepare for, obtain, maintain, or  
18 advance in competitive integrated employment.

19 (2) CRP services shall be consistent with the IPE and shall be provided only when they address  
20 disability-related vocational needs.

21 (3) CRP services may include, as appropriate:

22 (a) Comprehensive vocational evaluation;

23 (b) Limited assessment services;

- 1 (c) Adjustment services;
- 2 (d) Employment and retention services; and
- 3 (e) Supported employment services for individuals with the most significant disabilities.
- 4 (4) Adjustment services shall be time-limited and shall not be used as long-term or permanent  
5 employment. The expected duration generally shall not exceed six (6) months from the  
6 authorization date unless an exception is approved in accordance with 781 KAR 1:020.
- 7 (5) Employment and retention services may include job development, job placement, initial job  
8 coaching, and time-limited follow-up supports when necessary to achieve or maintain a  
9 competitive integrated employment outcome.
- 10 (6) Supported employment services may be provided to individuals with the most significant  
11 disabilities through community rehabilitation programs or other qualified providers, consistent  
12 with 34 C.F.R. 361.5(c), 361.48(b), 361.55, and 34 C.F.R. Part 363.
- 13 (7) Supported employment services shall be:
- 14 (a) Provided in competitive integrated employment and shall be designed to achieve and maintain  
15 a competitive integrated employment outcome;
- 16 (b) Time-limited; and
- 17 (c) Provided in conjunction with ongoing support services and extended services to be provided  
18 by another public or private entity after vocational rehabilitation services are concluded.
- 19 (8) Community Rehabilitation Program Eligibility and Payment. To receive payment as a  
20 community rehabilitation program under this section, an entity shall:
- 21 (a) Meet the federal definition of a community rehabilitation program in 34 C.F.R. 361.5(c);
- 22 (b) Be approved by the office as a vendor in accordance with state procurement requirements; and
- 23 (c) Receive authorization for the services provided.

1 (9) CRPs shall provide written reports and documentation sufficient to support case decisions and  
2 payment.

3 Section 23. Post-Secondary Training and Transition Services.

4 (1) Post-secondary education and post-secondary transition program services may be provided  
5 when required to achieve the employment outcome identified in the IPE and when consistent with  
6 the individual's strengths, interests, abilities, and informed choice.

7 (2) Post-secondary transition program services may be provided if:

8 (a) The individual meets age and eligibility criteria; and

9 (b) Participation in the program is necessary to achieve the employment outcome identified in the  
10 IPE.

11 (3) Allowable services may include, as appropriate:

12 (a) Tuition, required fees, books, and supplies;

13 (b) Training-related transportation and maintenance consistent with Sections 15 and 31(2) of this  
14 administrative regulation;

15 (c) Classroom accommodations and auxiliary aids, including interpreters, note-takers, adaptive  
16 materials, and assistive technology;

17 (d) Tutorial services and educational assistance consistent with Section 29 of this administrative  
18 regulation; and

19 (e) Disability-related supports necessary for participation and progress.

20 **(4) Personal computing devices.**

21 **(a) Personal computing devices, including computers and laptops, shall not automatically**  
22 **be considered assistive technology or vocational rehabilitation services, and shall only be**  
23 **approved when the Office determines the device is necessary as assistive technology.**

1 **(b) Requests for personal computing devices, including computers and laptops, shall be**  
2 **referred to the Assistive Technology Branch which shall determine if the requested device is**  
3 **assistive technology necessary to address an identified functional limitation to support**  
4 **participation in vocational rehabilitation services or achievement of the employment**  
5 **outcome identified in the individualized plan for employment (IPE).**

6 **(5) The office shall coordinate post-secondary education funding with federal student aid and other**  
7 **available funding sources before authorizing payment for post-secondary education.**

8 **(6)[(5)] Support for post-secondary training shall be limited to the most cost-effective program**  
9 **that meets the individual's vocational needs and shall not be authorized when training is not clearly**  
10 **linked to an employment outcome.**

11 **(7)[(6)] The individual shall maintain satisfactory academic or training progress consistent with**  
12 **institutional standards and expectations documented in the IPE. The office may authorize**  
13 **continued support for one (1) additional term when justified and documented.**

14 **(8)[(7)] Recognized secondary or post-secondary credentials and measurable skill gains for**  
15 **individuals receiving training services shall be documented, in accordance with 34 C.F.R. 361.155.**  
16 **Section 24. Job Placement Services.**

17 **(1) Job placement services may be provided when necessary to achieve the employment outcome**  
18 **in the IPE.**

19 **(2) Job placement services may be delivered by office staff, community rehabilitation programs,**  
20 **supported employment providers, on-the-job training providers, or other qualified vendors,**  
21 **consistent with informed choice.**

22 **(3) Job placement services may include, as appropriate:**

23 **(a) Job development and job leads;**

- 1 (b) Assistance with job applications and interviews;  
2 (c) Identification of reasonable accommodations;  
3 (d) Coordination of supports needed to begin employment; and  
4 (e) Other services necessary to obtain competitive integrated employment.

5 (4) Employment obtained through job placement services shall occur in the most integrated setting  
6 appropriate and shall meet the definition of competitive integrated employment in 34 C.F.R. 361.5.

7 (5) Self-employment may be considered a suitable employment outcome if it meets the definition  
8 of competitive integrated employment in 34 C.F.R. 361.5 and is developed and approved in  
9 accordance with 781 KAR 1:020.

10 (6) Home-based employment, including telework or remote work, may be considered suitable if it  
11 meets competitive integrated employment requirements. Home-based work shall not be considered  
12 self-employment unless the individual owns and operates the business.

13 Section 25. Post-Employment Services.

14 (1) Eligibility and status.

15 (a) Post-employment services may be provided only to individuals who:

- 16 1. Have been determined eligible for vocational rehabilitation services;  
17 2. Have achieved an employment outcome; and  
18 3. Require limited vocational rehabilitation services to maintain, regain, or advance in  
19 competitive integrated employment.

20 (b) A re-determination of eligibility is not required for post-employment services.

21 (c) Post-employment services shall be provided under an amended IPE, developed and  
22 implemented in accordance with 34 C.F.R. 361.45 and 361.46.

23 (2) Post-employment services shall:

- 1 (a) Consist of one (1) or more vocational rehabilitation services permitted under 34 C.F.R.  
2 361.48(b);
- 3 (b) Be limited in scope and duration; and
- 4 (c) Address rehabilitation needs that do not require a complex or comprehensive provision of  
5 services.
- 6 (3) Post-employment services may include, as appropriate, maintenance of assistive technology,  
7 short-term training or support to address changes in job duties, or other time-limited services  
8 necessary to maintain, regain, or advance in competitive integrated employment.
- 9 (4) Post-employment services shall not be used to provide a comprehensive new sequence of  
10 services equivalent to initial vocational rehabilitation services. If comprehensive services are  
11 required, the office shall:
- 12 (a) Conclude post-employment services;
- 13 (b) Close the existing case in accordance with federal requirements; and
- 14 (c) Assist the individual to apply for a new case, including assessment to determine eligibility and  
15 development of a new IPE, if appropriate.
- 16 (5) Post-employment services shall be provided only under an IPE amendment that:
- 17 (a) Identifies the employment outcome being maintained, regained, or advanced;
- 18 (b) Specifies the post-employment services to be provided; and
- 19 (c) Describes how the services are necessary to maintain, regain, or advance in competitive  
20 integrated employment.
- 21 (6) Post-employment services should be initiated and completed, when feasible, prior to case  
22 closure and reporting of the employment outcome to the Rehabilitation Services Administration.

1 (a) A case that has been closed in competitive integrated employment and reported to the  
2 Rehabilitation Services Administration shall not be re-opened solely for the purpose of providing  
3 post-employment services.

4 (b) If an individual whose case has been closed in competitive integrated employment later requires  
5 vocational rehabilitation services to maintain, regain, or advance in employment, the individual  
6 shall apply for services and be evaluated for eligibility in accordance with 781 KAR 1:020 and  
7 federal requirements.

8 Section 26. On-The-Job Training Services.

9 (1) On-the-job training (OJT) services may be provided when:

10 (a) The individual has been determined eligible for vocational rehabilitation services;

11 (b) The training is necessary to achieve the employment outcome identified in the IPE; and

12 (c) The employer agrees to hire the individual as an employee for the duration of the training.

13 (2) An OJT agreement shall be executed between the office, the employer, and the individual and  
14 shall describe the duties, duration, supervision, and reimbursement terms.

15 (3) The office may:

16 (a) Reimburse the employer for a portion of wages paid during training, consistent with allowable  
17 reimbursement rates and conditions;

18 (b) Authorize training for the period reasonably required to learn the essential job duties; and

19 (c) Provide related vocational rehabilitation services needed to support successful completion of  
20 the training.

21 (4) The employer shall.

22 (a) Comply with all applicable wage, hour, and nondiscrimination laws;

23 (b) Provide wage and benefit parity with similarly situated employees; and

1 (c) Provide regular progress evaluations as required by the office.

2 (5) OJT shall lead to competitive integrated employment and shall not be authorized when that  
3 outcome is not expected.

4 Section 27. Work Experience Program Services.

5 (1) Work Experience Program (WEP) services may be provided when necessary to:

6 (a) Determine vocational potential;

7 (b) Develop work behaviors, skills, or tolerances; or

8 (c) Support the employment outcome identified in the IPE.

9 (2) WEP Services may include, as appropriate:

10 (a) Orientation in work readiness or work behaviors;

11 (b) Slot placement in a community worksite for supervised work experience; and

12 (c) Job placement assistance needed to secure competitive integrated employment.

13 (3) WEP positions shall be temporary, shall not displace existing employees, and shall comply with  
14 applicable wage and labor requirements.

15 (4) WEP stipends are paid to participants and shall not constitute wages or create an employer-  
16 employee relationship with the office.

17 (5) WEP services shall be limited to the level and duration necessary to accomplish the objectives  
18 identified in the IPE and may be extended only as approved in accordance with 781 KAR 1:020.

19 Section 28. Pre-Employment Transition Services.

20 (1) Pre-employment transition services (Pre-ETS) shall be provided to students with disabilities in  
21 accordance with 29 U.S.C. § 733; 34 C.F.R. 361.48; and in coordination with state and local  
22 educational agencies responsible for the provision of special education or related services under  
23 the Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act.

- 1 (2) The office shall provide or arrange for the provision of Pre-ETS to students with disabilities  
2 who are eligible or potentially eligible for vocational rehabilitation services. Pre-ETS may be  
3 provided individually or in groups.
- 4 (3) Pre-ETS shall include the following required activities:
- 5 (a) Job exploration counseling;
- 6 (b) Counseling on opportunities for enrollment in comprehensive transition and post-secondary  
7 programs;
- 8 (c) Workplace readiness training to develop social skills and independent living skills;
- 9 (d) Instruction in self-advocacy, including peer mentoring; and
- 10 (e) Work-based learning experiences in competitive, integrated settings to the maximum extent  
11 possible.
- 12 (4) Potentially eligible students may receive only the required Pre-ETS described in subsection (3)  
13 of this Section and auxiliary aids or services necessary to enable participation in those activities.
- 14 (5) Additional vocational rehabilitation services, including maintenance, transportation, job  
15 coaching, or rehabilitation technology, may be provided only after the student applies for and is  
16 determined eligible for vocational rehabilitation services and has an approved IPE.
- 17 (6) Work-based learning experiences shall occur in competitive integrated settings to the maximum  
18 extent possible and shall comply with applicable child labor, wage, and safety requirements.
- 19 (7) Pre-ETS funds may be used to provide stipends directly to students when the payment is part  
20 of a structured work-based learning experience or program delivery by the office, and when the  
21 payment does not replace wages otherwise due from an employer or create an employer-employee  
22 relationship with the office.

1 (8) A potentially eligible student who has not applied for vocational rehabilitation services shall  
2 not be subject to the order of selection. A student who applies for services shall be subject to the  
3 order of selection consistent with federal requirements.

4 **(9) The office may attend, when invited, person-centered meetings for individuals receiving**  
5 **services under Title XIX of the Social Security Act.**

6 Section 29. Tutorial Services and Educational Assistance.

7 (1) Tutorial services and educational assistance may be provided when necessary for an individual  
8 to participate in or benefit from training or education required for the employment outcome  
9 identified in the IPE.

10 (2) Disability-related tutoring may be authorized when:

11 (a) The individual has a documented disability that results in functional limitations affecting  
12 learning or academic performance; and

13 (b) The tutoring is designed to address those limitations or to teach compensatory strategies needed  
14 to succeed in the training program.

15 (3) Remedial instruction and content tutoring may be authorized when:

16 (a) the individual requires basic skill development or assistance in a specific course to complete  
17 training necessary for the employment outcome; and

18 (b) comparable services and benefits, such as adult education or institutional tutoring services, are  
19 unavailable, inadequate, or would result in unreasonable delay.

20 (4) Educational assistance services may be provided when non-instructional support is required  
21 for the individual to access or participate in training, post-secondary education, or other vocational  
22 services included on the IPE. Educational assistance may include, as appropriate:

23 (a) reading or recording of course materials;

- 1 (b) typing or transcription of assignments;
- 2 (c) note-taking or page-turning;
- 3 (d) locating or organizing reference materials; or
- 4 (e) similar supports required for full participation.

5 (5) Tutorial and educational assistance services shall be coordinated, to the maximum extent  
6 appropriate, with accommodations and auxiliary aids provided by the training institution or other  
7 comparable services and benefits.

8 Section 30. Independent Living Services and Older Individuals Who Are Blind Services.

9 (1) Independent Living (IL) and Older Individuals Who Are Blind (OIB) services may be provided  
10 to assist individuals who are blind or visually impaired to improve or maintain their ability to  
11 function independently. An employment outcome shall not be required for eligibility for IL or OIB  
12 services.

13 (2) Eligibility, service categories, and allowable expenditures for IL and OIB shall be consistent  
14 with applicable federal grant requirements. IL and OIB services must be non-duplicative and  
15 coordinated with vocational rehabilitation services.

16 (3) For individuals who receive both vocational rehabilitation and IL or OIB services, the  
17 Rehabilitation Counselor for the Blind and the IL or OIB counselor shall coordinate assessment,  
18 planning, and service delivery.

19 (4) Bioptic-related services provided solely for independent living purposes shall comply with  
20 KRS 186.576 to 186.579 and applicable federal program requirements. Payment for bioptic  
21 devices, private driver training, licensing fees, or other driving-related costs under the IL or OIB  
22 programs shall be at the discretion of the office, consistent with available program funds and  
23 allowable cost categories under 34 C.F.R. Part 367.

1 (5) Services and adaptive devices under IL and OIB programs shall be subject to the availability  
2 of funds and any federal grant conditions governing those programs.

3 Section 31. Other Allowable Services.

4 (1) Personal Assistance Services.

5 (a) Personal assistance services may be provided when necessary for participation in vocational  
6 rehabilitation services or to maintain competitive integrated employment.

7 (b) Personal assistance services shall be provided only while the individual is receiving other  
8 vocational rehabilitation services or is engaged in employment consistent with the IPE.

9 (c) Long-term ongoing personal assistance needs shall be referred to appropriate community or  
10 Medicaid-funded programs.

11 (d) Personal assistance services shall be excluded from financial participation but remain subject  
12 to comparable services and benefits.

13 (2) Maintenance.

14 (a) Maintenance may not be used to fund an individual's normal living expenses.

15 (b) Maintenance may include short-term room and board, or other subsistence costs required to  
16 participate in vocational rehabilitation services.

17 (c) Payments in such circumstances may not exceed three months.

18 (3) Medication.

19 (a) Medication, as used in this Section, means prescribed pharmaceutical agents and related  
20 medical supplies provided for a limited duration to support the individual's participation in other  
21 vocational rehabilitation services.

1 (b) Medication may be provided when necessary for the individual to participate in or benefit from  
2 a substantial vocational rehabilitation service, and when comparable services and benefits are  
3 unavailable or would result in unreasonable delay.

4 (c) Medication shall not be provided as a stand-alone service or for long-term maintenance  
5 treatment of chronic conditions.

6 (4) Occupational Licenses, Examinations, Tools, Equipment, and Supplies.

7 (a) The office may purchase occupational licenses, certification or board examinations, required  
8 permits, and related documentation necessary for an individual to enter or maintain employment  
9 consistent with the IPE.

10 (b) The office may purchase tools, equipment, supplies, or initial stock when essential for  
11 participation in training or for initial employment, and when such items are not routinely provided  
12 by the employer or training program. "Initial stock" means the minimum consumable materials  
13 required to begin the job or training activity and does not include ongoing inventory or  
14 replenishment.

15 (c) The office shall pay only initial fees for licensure, certification, or union membership unless  
16 additional payments are necessary to complete the vocational rehabilitation plan.

17 (d) The office shall not purchase voluntary or optional memberships unless they are required for  
18 the specific employment outcome.

19 (5) Ownership and Recovery of Tools and Equipment.

20 (a) Items purchased by the office under subsection (4) shall remain the property of the office until  
21 the individual successfully completes training or retains employment and closed as successfully  
22 employed.

1 (b) If items are no longer needed or the individual does not complete the training or employment  
2 objective, the office may recover items in reusable condition and reassign them to other  
3 individuals.

4 (c) The office shall not purchase deluxe, optional, or premium versions of tools or equipment when  
5 a standard model is adequate.

6 (d) The office shall not replace lost, stolen, or damaged items except where loss occurred through  
7 no fault of the individual and with supporting documentation.

8 (6) Services to Family Members.

9 (a) Services to family members may be provided when necessary for the individual to participate  
10 in assessments, vocational rehabilitation services, or to carry out the IPE.

11 (b) Such services shall be provided only when failure to provide them would reasonably be  
12 expected to delay, interrupt, or prevent achievement of the employment outcome of the individual,  
13 and when they are not otherwise readily available through existing community resources.

14 (7) Other Goods and Services.

15 (a) The office may authorize goods and services not specifically listed in this administrative  
16 regulation when necessary for an individual to participate in vocational rehabilitation services or  
17 to achieve the employment outcome identified in the IPE, consistent with 34 C.F.R. 361.48(b).

18 (b) Goods or services that are personal in nature, unrelated to vocational rehabilitation, or primarily  
19 for general health, wellness, or household support shall not be authorized.

20 (c) The office shall not provide goods or services that constitute long-term maintenance or supports  
21 more appropriately provided through other public programs or community resources.

22 (d) Goods and services authorized under this subsection shall be documented in the case record  
23 and must be directly related to the individual's vocational rehabilitation needs.

As approved by:



Vickie Wise, Deputy Secretary, Education and Labor Cabinet

4-15-2026

Date

## REGULATORY IMPACT ANALYSIS AND TIERING STATEMENT

781 KAR 1:040. Provision of Vocational Rehabilitation Services.

Contact Person: Brooke McDaniel, Administrative Specialist Senior, Office of Vocational Rehabilitation, 500 Mero Street, First Floor, Frankfort, KY 40601

Phone: 502-782-2539

Email: [brooke.mcdaniel@ky.gov](mailto:brooke.mcdaniel@ky.gov)

Subject Headings: Disability and Disabilities, Workforce Development, Education

(1) Provide a brief summary of:

(a) What this administrative regulation does: This administrative regulation outlines the requirements for receiving goods and services from the Office of Vocational Rehabilitation (OVR) in compliance with the federal Rehabilitation Act and KRS 151B.180, *et seq.*

(b) The necessity of this administrative regulation: KRS 151B.195 requires OVR to promulgate administrative regulations outlining the administration of vocational rehabilitation services in Kentucky in compliance with the federal Rehabilitation Act KRS 151B.180, *et seq.*

(c) How this administrative regulation conforms to the content of the authorizing statute: This administrative regulation governs the provisions of goods and services to individuals by OVR.

(d) How this administrative regulation currently assists or will assist in the effective administration of the statutes: This regulation assists individuals seeking goods and services from OVR in understanding the requirements to obtain the different types of goods and services.

(2) If this is an amendment to an existing administrative regulation, provide a brief summary of:

(a) How the amendment will change this existing administrative regulation: The proposed amendments are made to clearly outline the requirements regarding each type of good or service provided by OVR.

(b) The necessity of the amendment to this administrative regulation: Changes to the regulation are necessary so that individuals will understand the requirements regarding each type of good or service provided by OVR.

(c) How the amendment conforms to the content of the authorizing statute: This amendment conforms to the authorizing statutes by outlining the specific requirements for each good or service provided by OVR.

(d) How the amendment will assist in the effective administration of the statutes: This amendment clearly outlines the requirements regarding each type of good or service provided by OVR.

(3) Does this administrative regulation or amendment implement legislation from the previous five years? No.

(4) List the type and number of individuals, businesses, organizations, or state and local governments affected by this administrative regulation: The approximately 46,000 individuals served by the Office of Vocational Rehabilitation.

(5) Provide an analysis of how the entities identified in question (4) will be impacted by either the implementation of this administrative regulation, if new, or by the change, if it is an amendment, including:

(a) List the actions that each of the regulated entities identified in question (4) will have to take to comply with this administrative regulation or amendment: No person or entity is required to take action as a result of this amendment.

(b) In complying with this administrative regulation or amendment, how much will it cost each of the entities identified in question (3): There are no new costs to any person or entity.

(c) As a result of compliance, what benefits will accrue to the entities identified in question (3): The regulated individuals will have a better understanding of the requirements to obtain goods and services.

(6) Provide an estimate of how much it will cost the administrative body to implement this administrative regulation:

(a) Initially: No additional costs are expected.

(b) On a continuing basis: No additional costs are expected.

(7) What is the source of the funding to be used for the implementation and enforcement of this administrative regulation or this amendment: Federal vocational rehabilitation funds received by the Office of Vocational Rehabilitation and the required state match funds; however, there are no additional costs as a result of this proposed amendment.

(8) Provide an assessment of whether an increase in fees or funding will be necessary to implement this administrative regulation, if new, or by the change if it is an amendment: There is no increase in fees or funding necessary to implement this amendment to the existing administrative regulation.

(9) State whether or not this administrative regulation establishes any fees or directly or indirectly increases any fees: This administrative regulation does not establish fees or directly or indirectly increase any fees.

(10) TIERING: Is tiering applied? Tiering is not required in this administrative regulation because it applies equally to all affected entities.

## FISCAL IMPACT STATEMENT

781 KAR 1:040. Provision of Vocational Rehabilitation Services.

Contact Person: Brooke McDaniel, Administrative Specialist Senior, Office of Vocational Rehabilitation, 500 Mero Street, First Floor, Frankfort, KY 40601

Phone: 502-782-2539

Email: [brooke.mcdaniel@ky.gov](mailto:brooke.mcdaniel@ky.gov)

(1) Identify each state statute, federal statute, or federal regulation that requires or authorizes the action taken by the administrative regulation: 29 U.S.C. § 721-723; 34 C.F.R. Part 361; KRS 13B.170, 151B.017(4), 151B.185, 151B.190, 151B.195(1), 151B.200.

(2) State whether this administrative regulation is expressly authorized by an act of the General Assembly, and if so, identify the act: This act is authorized by KRS 13B.170, 151B.017(4), 151B.185, 151B.190, 151B.195(1), 151B.200.

(3)(a) Identify the promulgating agency and any other affected state units, parts, or divisions: The Office of Vocational Rehabilitation is the promulgating agency, and no other agencies are affected.

(b) Estimate the following for each affected state unit part, or division identified in (3)(a):

1. Expenditures:  
For the first year: None  
For subsequent years: None
2. Revenues:  
For the first year: None  
For subsequent years: None
3. Cost Savings:  
For the first year: None  
For subsequent years: None

(4)(a) Identify affected local entities (for example; cities, counties, fire departments, school districts): No local entities are affected.

(b) Estimate the following for each affected local entity identified in (4)(a):

1. Expenditures:  
For the first year: None  
For subsequent years: None
2. Revenues:  
For the first year: None

For subsequent years: None

3. Cost Savings:

For the first year: None

For subsequent years: None

(5)(a) Identify any affected regulated entities not listed in (3)(a) or (4)(a): None

(b) Estimate the following for each regulated entity identified in (5)(a):

1. Expenditures:

For the first year: None

For subsequent years: None

2. Revenues:

For the first year: None

For subsequent years: None

3. Cost Savings:

For the first year: None

For subsequent years: None

(6) Provide a narrative to explain the following for each entity identified in (3)(a), (4)(a) and (5)(a):  
Not applicable.

(a) Fiscal impact of this administrative regulation: None.

(b) Methodology and resources used to reach this conclusion: Not applicable.

(7) Explain, as it relates to the entities identified in (3)(a), (4)(a), and (5)(a):

(a) Whether this administrative regulation will have a “major economic impact,” as defined by KRS 13A.010(13): This proposed amendment will not have a major economic impact.

(b) The methodology and resources used to reach this conclusion: Not applicable.

STATEMENT OF CONSIDERATION RELATING TO  
781 KAR 1:040  
Education and Labor Cabinet  
Office of Vocational Rehabilitation  
(Amended After Comments)

I. The public hearing on 781 KAR 1:040, scheduled for March 24, 2026, at 11:00 a.m. EST, was canceled because no requests to testify were received. Written comments were received during the public comment period.

II. The following people submitted written comments:

Name, Title, and Agency/Organization/Entity/Other  
Stacy Coontz, Senior Staff Attorney, Kentucky Protection & Advocacy  
Susie Edwards, Office of Vocational Rehabilitation

III. The following person from the promulgating administrative body responded to the written comments received during the public comment period:

Name and Title  
Brooke McDaniel, Administrative Specialist Senior, Education and Labor Cabinet,  
Office of Vocational Rehabilitation

IV. Summary of Comments and Responses

(1) Subject Matter: Section 1(10)(a), Typographical correction.

(a) Comment:

Susie Edwards, Office of Vocational Rehabilitation – The commentator noted the regulation in Section 1(10)(a) references that “reasonable” should be “reasonably.”

(b) Response:

The agency agrees to amend Section 1(10)(a) to correct the typographical error changing “reasonable” to “reasonably.”

(2) Subject Matter: Section 2, Specialized Eligibility and Assessment Requirements.

(a) Comment:

Susie Edwards, Office of Vocational Rehabilitation – The commentor noted that Section 2 should be reviewed regarding the inclusion of detailed specialized assessment procedures.

(b) Response:

The agency reviewed the comment regarding the inclusion of detailed procedures related to eligibility documentation. The agency determined that the existing language in Section 2 appropriately reflects the regulatory requirements governing eligibility determinations and assessment of service needs under federal law.

(3) Subject Matter: Section 16(2)(a), Driver Rehabilitation Technology Services Referral.

(a) Comment:

Susie Edwards, Office of Vocational Rehabilitation - The commentor noted that Section 16(2)(a) should be clarified to reflect that driver rehabilitation technology services must be recommended by a qualified physician only.

(b) Response:

The agency agrees to amend Section 16(2)(a) to clarify that driver rehabilitation technology services must be provided by a qualified physician only.

(4) Subject Matter: Section 16(2)(f), Driver Rehabilitation Technology Services Referral.

(a) Comment:

Susie Edwards, Office of Vocational Rehabilitation - The commentor noted that Section 16(2)(f) should be clarified to reflect that a certified driver rehabilitation specialist completes the driver evaluation and identifies the type and amount of driver training any needed adaptive driving equipment or vehicle modification.

(b) Response:

The agency agrees to amend Section 16(2)(f) to clarify that a certified driver rehabilitation specialist completes the driver evaluation and identifies the type and amount of driver training any needed adaptive driving equipment, or vehicle modification.

(5) Subject Matter: Section 18(1)(a), Vehicle Modification Services.

(a) Comment:

Susie Edwards, Office of Vocational Rehabilitation - The commentor noted that Section 18(1)(a) should be clarified to indicate that an “assistive technology specialist” should replace “rehabilitation technology specialist” for consistency of language and consistent application of vehicle modification services to eligible individuals.

(b) Response:

The agency agrees to amend Section 18(1)(a) was amended to clarify that an “assistive technology specialist” completes a driver evaluation and vehicle modification assessment.

(6) Subject Matter: Section 18, Vehicle Modification Services.

(a) Comment:

Susie Edwards, Office of Vocational Rehabilitation - The commentor noted that Section 18 should be clarified to provide for transport-only vehicle modification services for eligible individuals and that an “assistive technology specialist” should replace “rehabilitation technology specialist” for consistency of language and consistent application of vehicle modification services to eligible individuals.

(b) Response:

The agency agrees to amend Section 18(1)(a) to clarify that that an “assistive technology specialist” should replace “rehabilitation technology specialist” for consistency of language and consistent application of vehicle modification services to eligible individuals. Section 18(12) was added to clarify transport-only vehicle modification services may be provided when appropriate to support the individual’s transportation needs related to employment.

(9) Subject Matter: Section 23, Post-Secondary Training; Personal Computers and Laptops.

(a) Comment:

Susie Edwards, Office of Vocational Rehabilitation - The commentor noted that Section 23 should be clarified regarding whether the agency will purchase computers or laptops for individuals participating in post-secondary education or other training services as a vocational rehabilitation service and whether computers constitute assistive technology.

(b) Response:

The agency agrees to amend Section 23 to clarify that computers are not automatically considered assistive technology, and that personal computing devices, including computers and laptops, shall be authorized only when documented as necessary to address an identified functional limitation for participation in vocational rehabilitation services or to achieve the employment outcome in the IPE. The regulation also clarifies that software, attachments, or specialized technology may qualify as assistive technology where appropriate.

(10) Subject Matter: Section 28(1), Pre-ETS should include students with disabilities beyond IDEA.

(a) Comment:

Stacy Coontz, Senior Staff Attorney, Kentucky Protection & Advocacy and Susie Edwards, Office of Vocational Rehabilitation both recommended clarifying that pre-employment transition services (“Pre-ETS”) services are available to students with disabilities beyond those served under the Individuals with Disabilities Education Act (“IDEA”).

(b) Response:

The agency agrees to amend Section 28(1) was amended to clarify that Pre-ETS are available to students with disabilities consistent with 29 U.S.C. § 733 and 34 C.F.R. § 361.48, including students served under Section 504 of the Rehabilitation Act.

(11) Subject Matter: Section 28, Requirement for the agency to attend person-centered planning meetings.

(a) Comment:

Stacy Coontz, Senior Staff Attorney, Kentucky Protection & Advocacy and Susie Edwards, Office of Vocational Rehabilitation both recommended adding language requiring the agency to attend person-centered planning meetings for individuals receiving services under Title XIX of the Social Security Act.

(b) Response:

The agency agrees to amend Section 28 to add language stating that the office shall attend person-centered planning meetings for individuals receiving services under Title XIX of the Social Security Act.

(12) Subject Matter: Exception Process in all of the regulations

(a) Comment:

Susie Edwards, Office of Vocational Rehabilitation - The commentor noted requested that the exception process in all of the regulations be strengthened.

(b) Response:

The agency agrees to amend 782 KAR 1:020 Section 14 to strengthen the exception process and 782 KAR 1:040 Section 21(12) was amended to conform to 782 KAR 1:020 Section 14.

(13) Subject Matter: Incorporation of OVR policy manual.

(a) Comment:

Stacy Coontz, Senior Staff Attorney, Kentucky Protection & Advocacy – The commentor recommended incorporating the OVR Policy and Procedures Manual by reference into the administrative regulation.

(b) Response:

The agency reviewed the comments and determined that incorporation of the OVR Policy and Procedures Manual is not necessary. The administrative regulation establishes the governing legal standards for administration of the vocational rehabilitation program. The Policy and Procedures Manual contains internal procedures and implementation guidance used by the agency to administer the program. Incorporating the Policy and Procedures Manual by reference would require the document to be filed and maintained in accordance with KRS 13A.222 and would require regulatory amendments whenever operational procedures are updated.

V. Summary of Statement of Consideration and Action Taken by Promulgating Administrative Body

The public hearing on this administrative regulation was canceled; however, written comments were received during the public comment period. The agency reviewed and responded to the comments received. As a result of the comments and subsequent agency review, amendments have been made to the administrative regulation as reflected in this Statement of Consideration.